

## Appendix A

### Title 5, California Code of Regulations, Division 1, Chapter 6, Instructional time and Staff Development Reform Program

**Section 6000. Definitions.** For the purposes of the Instructional time and Staff Development Reform Program pursuant to Education Code section 44579-44579.4 the following definitions shall apply:

- (a) "Certificated classroom teacher" as used in Education Code section 44579.1(c)(1) means an employee of the school district or county office of education, employed in a position or positions requiring certification qualifications, whose duties require him or her to provide direct instruction to pupils in classrooms of the schools of that school district or county office of education. Certificated classroom teacher may include a substitute only if the employee or employees whom the substitute is replacing are not included for purposes of Instructional Time and Staff Development Reform Program.
- (b) "Certificated teaching assistant" as used in Education Code section 44579.1(c)(1) means a classified employee of the school district or county office of education who possess a certificate issued pursuant to Education Code section 10020 and who is assigned to work in the classroom under the immediate supervision of a certificated classroom teacher.
- (c) "Classified classroom instructional aide" as used in Education Code section 44579.1(c) (1) means a classified employee of the school district or county office of education, employed in a position or positions as defined in Education Code section 45343 whose duties require him or her to assist certificated classroom teachers in the classroom in the supervision and instruction of pupils.
- (d) "Classroom instructional aide and assistant" as used in Education Code section 44579.1(c)(2) means an employee of a charter school who is assigned to assist a classroom teacher in the classroom in the supervision and instruction of pupils.
- (e) "Classroom teacher" as used in Education Code section 44579.1 (c) (2) means an employee of a charter school in a position or positions whose duties require him or her to provide direct instruction to pupils in classrooms of the charter school. Classroom teacher may include a substitute only if the employee or employees whom the substitute is replacing are not included for purposes of the Instructional Time and Staff Development Reform Program.
- (f) "Core curriculum areas" as used in Education Code section 44579.1 means those areas of study specified in Education Code section 51210 (a) through (g) and 51220 (a) through (j).
- (g) "Number of teacher-days attendance" as used in Education Code section 44579.2 (a) (3) means the sum of the full staff development days of attendance of qualified classroom teachers, classroom instructional aides and teaching assistants for the school district, charter school, or county office of education

**Section 6001. Records of Attendance.** "Records of attendance" as used in education Code section 44579.1 (e) shall include a certification by a school district official that the contemporaneous record of attendance correctly represents the full days of attendance claimed for each of the participants claimed in Section 6002.

Each school district, charter school and county office of education participating in the Instructional Time and Staff Development Reform Program shall maintain a contemporaneous record of eligible participants who attended each full staff development day for which the school district, charter school and county office of education requests grant funding pursuant to Education Code sections 44579-44579.4. If a single staff development day is conducted over several calendar days, the contemporaneous record must evidence that each eligible school district, charter school or county office of education employee who participated in the staff development day was present for the equivalent of a full-time instructional workday.

**Section 6002. Method of Funding.** To receive funding, eligible school districts, charter schools and county offices of education shall complete and file with the California Department of Education an Instructional Time and Staff Development Reform Program Application for Funding and Certification (November 1998).

Adopted by the State Board of Education January 7, 1999